



Chimo Community Services – Seniors Rent Bank

120 – 7000 Minoru Boulevard

Richmond, BC V6Y 3Z5

P: 604-279-7077 F: 604-279-7075

E: rentalconnect@chimoservices.com

www.richmondrentalconnect.ca

Seniors Rent Bank Pre-Assessment Form

This form and required supporting documents that you provide is used by Chimo Community Services to determine eligibility for its Seniors Rent Bank Program. **Completing this form and preparing the requested supporting documents below does not guarantee loan approval.** If you have questions about the collection or use of your information, please call 604-279-7077 and ask to speak the Privacy Officer.

Application Date: _____

How did you hear about the Seniors Rent Bank? _____

Primary Applicant

First Name: _____ Last Name: _____

Current Address: _____

Phone: _____ Cell Phone: _____

E-mail Address: _____

Date of Birth: _____ Male Female

Co-Applicant (if applicable)

First Name: _____ Last Name: _____

Current Address: _____

Phone: _____ Cell Phone: _____

E-mail Address: _____

Date of Birth: _____ Male Female

Housing Emergency (please check all that apply)

- | | |
|---|---|
| <input type="checkbox"/> Eviction Notice | <input type="checkbox"/> Utilities Disconnection Notice |
| <input type="checkbox"/> Already Evicted / Currently Homeless | <input type="checkbox"/> Utilities are already disconnected |
| <input type="checkbox"/> Cannot make <u>next</u> month's rent | <input type="checkbox"/> Behind in Utilities |
| <input type="checkbox"/> <u>Behind</u> in rent payments | <input type="checkbox"/> Need Damage Deposit |
| <input type="checkbox"/> Received verbal eviction warning | <input type="checkbox"/> Need 1 st month's rent |
| <input type="checkbox"/> Other: (please explain) _____ | |

What is the cause of your current crisis? _____

What assistance to solve your current housing crisis have you sought? _____

What are possible solutions to your housing crisis? _____

Additional Information/Comments: _____

Legal Status

- Canadian Citizen
- Landed Immigrant
- Permanent Resident
- Convention Refugee
- Other: (please explain) _____

Are you receiving a rent subsidy/supplement from any other program or service provider? Yes No

If yes:

- Rental Assistance Program (RAP)
- Shelter Aid for Elderly Renters (SAFER)
- HOP, HPP, or AHOP Provider
- Other: Name _____

Do you live in:

- BC Housing
- Subsidized Housing
- Private Market Rental (i.e. apartment or basement suite)
- Other: Please explain _____

Questions

1. If behind on rent, how much do you owe (i.e. rental arrears)? _____
2. If you need NEXT month's rent how much do you need? _____
3. If behind with utility payments, how much do you owe to Hydro? _____

4. If behind with utility payments, how much do you owe to Fortis BC? _____
5. What is the total amount of assistance you require? \$ _____
6. How many people beside yourself live in your household? _____
7. How long have you lived at your current address? _____
8. How long did you live at your previous address? _____
9. Are you 55 years of age or older? (Please circle one) Yes OR No
10. Are you planning to move in the near future? (Please circle one) Yes OR No
11. Do you have any Credit Cards, Pay Day Loans or other Loans? (Please circle one) Yes OR No
12. If yes, what is the total amount of your credit card / loan debt? _____
13. Have you recently declared bankruptcy? (Please circle one) Yes OR No
14. If yes, has your bankruptcy been discharged? (Please circle one) Yes OR No
15. What are your current sources of income? _____
16. What is the total monthly income for your household? _____
17. What is your current monthly rent? _____
18. What are your total monthly expenses? (including rent) _____

The applicant agrees that all information contained in this form is true. It is understood that if any of the information is untrue in any substantial or material way, the application may be refused. The applicant gives the Chimo Community Services to contact his/her landlord or utility company to verify the situation and negotiate payment of arrears. All information contained in this form is for the purpose of deciding whether to provide a loan through the Seniors Rent Bank.

Date: _____

Applicant Signature: _____

Co-Applicant Signature: _____

Thank you for taking the time to complete this application. Please refer to the subsequent pages, for supporting documentation that is required, before you submit your application.

Once you are ready to submit your application, please bring your completed application and supporting documentation, in-person, to the Seniors Rent Bank clinic hours. Please call our office at 064-279-7077 for this week's clinic hours. Clinic hours are located at our office at 120 – 7000 Minoru Boulevard, Richmond, BC.

Supporting Documentation

Before submitting your Pre-Assessment Form, please review the following to make sure that all required information is included with the application.

Proof of Income and Assets (include all that apply)
<input type="checkbox"/> (If applicable) Copies of property tax assessments for value of property owned and proof of outstanding mortgage(s); AND other statements showing total value of all other asset(s).
<input type="checkbox"/> Three (3) months of up to date statements for ALL Bank Accounts & Credit Cards
<i>If all sources of income are directly deposited into your bank account, three months of bank statements is sufficient. Please label income if not clearly identified. If your income is not directly deposited please include the documents below, relevant to your situation.</i>
<input type="checkbox"/> Proof of CURRENT gross monthly income, from all sources: <ul style="list-style-type: none">• Pay Stubs (Recent, Minimum of two)• Letter from employers/contract (With salary or hourly wage and hours)• Old Age Security Pension (OAS) Statement• Canadian Pension Plan (CPP) Statement• Employment Insurance Statement• Income Assistance Statement• PWD Statement (Persons with Disability)• PPMB Statement (Persons with Persistent Multiple Barriers)• Child Tax Benefit Statement• GST/ HST Credit BC Statement• Climate Action Tax Credit (BCCATC) Statement• Child or Spousal Support OR Family Maintenance Payments
Basic Income Tax Information
<input type="checkbox"/> Copy of Notice of Assessment for the last filed tax year.
Proof of Identification
<input type="checkbox"/> Two pieces of Canadian ID (one must be picture ID, copies are okay)
Proof of Age (55 or older)
One of the following documents, if not already provided: <ul style="list-style-type: none"><input type="checkbox"/> Canadian Birth Certificate<input type="checkbox"/> Proof of receipt of OAS and/or GIS<input type="checkbox"/> Proof of receipt of early CPP or CPP

- Canadian Passport
- Permanent Resident Card
- BC Driver's License or BCID
- Photo BC Services Card
- Canadian Travel Document
- Other form of Government-issued identification or document indicating date of birth

Proof of Tenancy (Provide all that apply)

- Eviction Notice
- Utility Notice of Disconnection
- Lease/Tenancy/Rental Agreement
- Rent Receipts (At least two) **OR** Rental Payment Record (Provided by landlord)
- Recent household utility bills (Hydro & Fortis)
- Confirmation from landlord or property management company verifying rental or housing arrangement